

SPORT'N'ACTION WAIHI TRUSTEES
MINUTES OF MEETING HELD AT MORGAN PARK THE HUB
THURSDAY 11th APRIL 2024 1pm

PRESENT: Gary Samson, Christine Bougher, Viv Barakat, Jo Heath, Peter Longley, Eva Mayor

APOLOGIES: Max McLean, Tanya McCowatt

Moved: Peter Longley

Seconded: Christine Bougher **CARRIED**

MINUTES: The minutes for the 28th March 2024 were accepted.

MATTERS ARISING FROM MINUTES: None

Moved: Peter Longley

Seconded: Christine Bougher **CARRIED**

FINANCIAL REPORT: No Financial report available. Mark has full access to Xero. Chairperson requested Jo has access to Xero for reports as is Treasurer.

BNZ Business account, we need to add a new signatory for authority for payment of invoices.

Sport'n'Action Waihi discussed that we add Gary Samson. Jo to organise BNZ forms.

Moved: Peter Longley

Seconded: Christine Bougher **CARRIED**

SPORT'N'ACTION WAIHI CO-ORDINATOR REPORT: No report today as only presented 2 weeks ago. Booking inquires coming through at the moment for various basketball groups.

Moved: Jo Heath

Seconded: Gary Samson **CARRIED**

CORRESPONDANCE: NIL

General Business: Eva's items

- Update on the relocation of the Waihi Bowls building
- Finishing Stage 1 and Planning for Stage 2 (scope and expectations)
- Council Long Term Planning process – submissions to Council close 26th April 2024
- Councils request for an audit of the financial performance of the redevelopment project to date. (2018) Income and expenses audit. Trust agreed request

Moved: Gary Samson

Seconded: Peter Longley **CARRIED**

- On-going need for strong project management of the budget, grants and external funding - Gary, Peter, Geoff
- Expectation from Council of a detailed financial performance report – reporting requirement of the MOU. SNA to present report - Peter. June 2024.
- Dispute with Downers
- Croquet's desire not to be relocated
- Unpaid Water Rates for Bowling Club
- Progress with the Waihi Squash Club and Sport Centre Building
- Issue with the fencing of the Tennis courts
- Waihi Community Forum and what they are doing
- Expiry September 2024 of Contract between Council and Sport n Action to manage the Waihi Event Centre

Bowls:

- Bowls MoU. Document to be signed today at 3pm, with Peter and Gary, Trust Approved.

Moved: Christine Bougher

Seconded: Peter Longley **CARRIED**

- Ownership (Insurance & contracts with SnA)
- HDC ward contribution – as per milestone email
- Project manager moving forward
- Asbestos invoice
- Building consent application accepted Friday 5th April 2024
- Bowling green (NZ Turf, Courtney & Mark)

- Gary Andrews
- Beach Contractors
- Shelters
- Thrive put on hold 29th March 2024

Tennis:

- Fencing - Eva for HDC engineer input
- Advert Boards 2.4 m x 800 mm

Hub:

- Decks & Spouting
- Max's oiling, anti-mould & anti-spore recommendation
- Asked (Tennis plumber) to re-silicon

Croquet:

- Lawn sizes & number – croquet need to move as there area is consented for football
- Downer contract – still waiting letter reply

Squash Building:

- Camera in place (Paul Matthews approved)

Communication:

- Viv discuss option e.g. Go Waihi page meeting minutes only?
- Discussed Sport'n'Action Waihi have their own domain name, have own website for Viv to set up

Moved: Gary Samson **Seconded:** Peter Longley **CARRIED**

Stage 3:

- Pump Track/Skate Park, Waihi Community Forum


New Trustees:

- New Trustees required
- Ask sports groups, with business, accounting, financial, project management experience

Moved: Gary Samson **Seconded:** Peter Longley **CARRIED**

Meeting closed: 3.05pm

Next meeting:

Signed:  Date: 23/05/2024
Chairperson